



# BOX HILL COMMUNITY ARTS CENTRE

## Box Hill Community Arts Centre Artist in Residence Program 2018

[www.bhcac.com.au](http://www.bhcac.com.au)



### Aims and Objectives BHCAC Artist in Residence Program

- Support of emerging or established artist.
- Provide the opportunity for an artist to develop their artistic practice in a vibrant, supportive arts facility.
- Contribute to the rich cultural diversity within the City of Whitehorse by connecting the local community through art.
- Promote the profile of the BHCAC as a leading arts facility.

## Expectations of the Residency

- Residencies will be from 1 - 12 months in duration commencing throughout 2018. The duration is to be nominated and negotiated with BHCAC.
- Full time students are not eligible to apply.
- The Artist In Residence will not be paid for their time.
- The Artist in Residence will be required to work on a nominated community project. This may include one or more of the following:
  - ❖ Working on a project with a local school (project funding is available from the City of Whitehorse for this activity)
  - ❖ Professional development workshop/presentation
  - ❖ Community workshop/presentation
  - ❖ Working towards an exhibition for display at BHCAC
- The terms of the nominated project will be discussed and agreed upon with the BHCAC Centre Coordinator.
- Progress of the nominated project will be reported to the BHCAC Centre Coordinator on a weekly basis.
- The Artist in Residence is required to spend a minimum number of hours a week (to be agreed upon with the BHCAC Centre Coordinator) in the Studio/Centre – this time can be used working on their own artwork or on the nominated project. The BHCAC is open 7 days a week – however you may not be in the building alone.
- The Artist in Residence is required to be available for open days and festivals to discuss their work with the community.
- The Artist in Residence must be willing to participate in publicity about the Artist in Residence Program.
- The Artist in Residence artistic output must be deemed appropriate and consistent to meet the aims and objectives of the program.
- The Artist in Residence will complete mandatory training requirements as directed by BHCAC prior to commencement.
- The Artist in Residence may wish to donate a small artwork at the completion of their residency to the BHCAC Collection.

## **BHCAC Artist in Residence Studios**

The “Artist’s Loft” – a purpose built studio located in the roofline of the BHCAC overlooking a large ceramics studio and the Centre’s gardens. The space has lots of natural light and a storage area.

Dimensions: 4.3 metres x 3.3 metres – workspace  
4 metres x 3.4 metres – storage area

Please Note: The loft studio has no wheelchair access although an alternative space can be arranged.

The “Garden Room” – a carpeted room located off a main passageway in the centre. It has large windows, storage shelves and a sink.

Dimensions: 4 metres x 3 metres

Viewing of “Artist’s Loft” and “Garden Room” by appointment only  
– please call the office on 9895 8888.

### **Usage**

- The Artist in Residence must respect the rights of other users of the BHCAC including their equipment and belongings.
- The Artist in Residence must communicate any period of absence to the Centre Coordinator of BHCAC, before departing. Leave amounting to more than one month may affect residency status.
- All breakages and damages must be reported to the BHCAC Centre Coordinator promptly so that repairs or replacements can be affected. Compensation for damage may be required.
- Any additional electrical installation, equipment or fittings may not be installed in the venue unless approved in writing by the BHCAC Centre Coordinator.
- Smoking, alcohol and illicit drugs are not permitted on the premises.
- No sleeping accommodation is available.
- Studio must be kept in a clean and tidy state.
- BHCAC will not be liable for damage to and/loss of equipment or work belonging to the Artist in Residence during their residency.
- The Artist in Residence must obtain public liability insurance with a minimum Indemnity of \$10,000,000.
- The Artist in Residence must not disclose any confidential information: exert pressure on or influence any staff member employed by Council or other inducements or incentives, including money and gifts to staff employed by Council.
- Centre Management reserves the right to have discretionary powers over access and to set any special conditions it sees as appropriate providing they fit within the aims and objectives of the BHCAC.

**Applicants are required to submit the above application form along with:**

- A current CV
- Ten images of recent work
- Appropriately sized, stamped, self-addressed envelope for the return of the support material

**Declaration:**

I certify that I am the author of this application and all details are correct. I have read the BHCAC Artist In Residence information. I consent to my information being announced and published via the City of Whitehorse and BHCAC website and social media pages (and any other publications agreed upon) if my application is successful.

Artist's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Privacy Notification:**

Personal information requested on this form is collected for the purpose of administering applications for the Box Hill Community Arts Centre Artist in Residence Program. The information will not be used for any other purpose or disclosed except as may be required by law. You may access information collected about you by contacting us on 9895 8888.

**BHCAC Mission**

To build and foster a creative arts community that is vibrant, active, innovative and diverse.

**Aims:**

- To be a meeting place where people from all walks of life can come together to experience and enjoy the arts.
- To deliver excellent culturally diverse artistic programs and events driven by community needs.
- To engage and link in artistic partnerships locally, nationally and internationally.
- To celebrate the diversity of the City of Whitehorse to express the uniqueness of "who we are" and "where we live".
- To support and develop an avenue for individuals and communities to grow in their artistic endeavours and showcase and share knowledge.
- To foster sustainable initiatives to ensure that BHCAC remains a relevant and vibrant arts centre.

**Box Hill Community Arts Centre  
Artist in Residence Program 2018  
Application Form**

Full Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Daytime Phone No: \_\_\_\_\_

Mobile Phone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Proposed Length of Residency: \_\_\_\_\_

Preferred Dates/Availability: \_\_\_\_\_

Where did you find out about the program: \_\_\_\_\_

**Details of Practice**

What is your main arts practice? Do you work in other mediums?

\_\_\_\_\_

What is your main occupation?

\_\_\_\_\_

What are your professional qualifications? (Please indicate any current studies)

\_\_\_\_\_

\_\_\_\_\_

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Have you previously been involved in any community arts initiatives or projects?  
Briefly explain the project(s) and your role in them.

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Please provide a brief overview of the proposed community art project.

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**Professional References (two required):**

**Reference One**

**Name:**

**Organisation:**

**Position:**

**Contact Number:**

**Reference Two**

**Name:**

**Organisation:**

**Position:**

**Contact Number:**

**Applications by 5pm, Friday 28 July, 2017 to;**  
Centre Coordinator  
Box Hill Community Arts Centre  
470 Station Street, Box Hill 3128 Australia  
Email: [bhcac@whitehorse.vic.gov.au](mailto:bhcac@whitehorse.vic.gov.au)